

NWQMC Steering Committee Minutes for September 2, 2016

Meeting Attendees: Susan Holdsworth, Candice Hopkins, Gary Rowe, Jeff Schloss, Martha Clark Mettler, Mike McHale, Julie Vastine

1

. Membership (Susan, Gary)

- No updates at this time

2. Vacant Position on Council (all)

- Our email call for input did not result in identifying areas of need as we had hoped
 - We need to have a larger strategic conversation with the entire Council where we look at the Council's charter, as well as its history, mission, and vision moving forward
- ACTION: This conversation will be moved to our December in-person meeting. This will include time for discussion of our vision and touch on how people can contribute time and skills

3. Future Meetings (Candice)

- We'd like to meet more frequently as the Council to help maintain momentum
- After conversation, we decided a meeting every two months is a practical schedule, as long as meetings only last about half a day
- Meeting every two months will allow us to have a generic, reproducible agenda and will allow Work Groups to schedule regular meeting in off-months if needed
- Our next meetings will be October 17th, November 29 - December 1, and February 13th
- We will have a field trip option for Friday of the week of our December meeting; Candice and Martha will work on details for that trip

ACTION: Candice will send out calendar invites to NWQMC members about future meetings

4. 2018 Conference (Jeff)

- Jeff has sent feelers out to various venues
- Venues that are the most likely candidates are San Antonio, Albuquerque, and Kansas City with Denver as a cost comparison

ACTION: Jeff will come up with a final recommendation for meeting venue by our December meeting

5. Collaboration and Outreach (Candice)

- If you have any last-minute newsletter articles, please get them to Candice

6. Volunteer Monitoring (Julie)

- The VM group hosted a successful webinar on July 31 and came up with some ideas for future webinars; check out the [recording](#) if you have time
- The VM community was solicited for articles for the newsletter and turned in many articles