

## **NWQMC Steering Committee Minutes for June 3, 2016**

**Meeting Attendees:** Susan Holdsworth, Candice Hopkins, Wendy Norton, Alice Mayo, Mike McHale, Jeff Schloss, Dan Sullivan

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### **. Membership (Susan, Candice, and Wendy)**

- Tyler Baker (TVA) will no longer be involved with the Council and TVA will likely no longer participate
- Chandra Pathak will be the new representative from U.S. Army Corps of Engineers
- Gary, Susan, and Candice are following up with a few other Council members who may rotate off and/or find replacements
- It is likely that we will replace representatives for a few organizations on the NWQMC; please review the attached document which outlines some suggested groups and vote on these (or others) [on this form](#) by Friday, June 10

### **2. 2016 Conference Wrap-up (Alice, Jeff, Susan)**

- Alice summarized the CPC's wrap up call on the 2016 Conference: overall, the Conference went very well but planning was quite a burden. Future conferences would benefit from outlining processes (such as abstract submittal) and keeping things consistent between years (such as conference format).
- Susan reported that she spoke with Gary and Jeff about clarifying roles for Conference Planning. She recommended forming a clear and cohesive (small) CPC with defined roles and definite timelines for tasks. Susan also mentioned that help from a contractor earlier in the Conference Planning process would greatly help things.
- Jeff brought up that past Conferences have recruited one person from each working group (not the chair) to serve on the CPC. Jeff also mentioned that it may be useful to look for people outside of the Council to help with Conference planning.

### **3. NNRW (Mike M)**

- Mike has been working to get the Regional Network Watersheds in NNRW
- The website is currently being updated; more data will be added from the Portal thanks to Mike's breakthrough (yay!)

### **4. Sensors (Dan)**

- Dan is currently working to clean up the Deployment Guide

### **5. Collaboration and Outreach (Candice)**

- Candice is looking for webinar speakers; let her know if you heard a great talk at the Conference
- Alice suggested improving signage at the Conference with a NWQMC backdrop for the booth