

NWQMC Steering Committee Minutes for October 5, 2018

Meeting Attendees: Jeff Schloss, Lareina Guenzel, Gary Rowe, Candice Hopkins, Susan Holdsworth, Dan Sullivan, Danielle Donkersloot, Mary Skopec, Mike McHale

1. Membership Updates (Gary and Susan)

- Scott Miller received official permission to become the BLM representative

2. National Monitoring Conference Update (Jeff and Lareina)

- Almost all the abstracts that were received have been uploaded to Dropbox for review. Monty assigned people to review abstracts in each theme. By November, abstracts will have been read and ranked by at least 3 reviewers.
- The time in Boise will be spent on forming sessions; the EPA contractor may attend and help with session formation and other logistics such as writing acceptance letters.
- Jeff is still working on our meeting space. Based on past reviews, he suggests only having 6 to 7 concurrent sessions during the conference. This number should help us to set session limits.
- Jeff is working on registration costs and has been considering cost estimates from several streaming services. We can choose to use a streaming service, or simply to set up some presentations on webinar platforms if we do not want to spend any extra money.
 - ACTION ITEM: Jeff will present cost options for the streaming service at the next Conference Planning Committee meeting
 - ACTION ITEM: Jeff will work with Alyssa to put together exhibitor packages.

3. National Network of Reference Watersheds (NNRW)(Mike)

- Scott Miller recently joined the NNRW and has great ideas

4. Collaboration and Outreach (C&O) Work Group (Candice and Danielle)

- The C&O work group's efforts have stalled recently; the NWQMC executive secretary has been taking care of most of the items that the group was once in charge of. Candice asked the group to consider if we still want to keep the group going.
- Danielle said that all work groups should have a collaboration and outreach component, so this should be a process instead of a work group.
- Dan said that C&O could help track project plans (pushed out by Aaron last year) to keep groups on track
- Jeff mentioned that C&O used to have a lot of interaction with state and regional monitoring groups. Candice responded that these groups are mostly inactive, or uninterested in interacting in a large way with the NWQMC.
 - Action ITEM: Candice and Danielle will continue to explore the future of this group, and our breakout during the November meeting

7. November In-Person Meeting (all)

- Candice asked for feedback and input on our current November agenda
- The agenda is flexible at this time, and we will have close to 40 attendees