Below are minutes from today’s Steering Committee call.

**Meeting Attendees:** Mike McHale, Susan Holdsworth, Alice Mayio, Dan Sullivan, Candice Hopkins, Gary Rowe, Mary Skopec, Callie Oblinger, Jeff Schloss, Danielle Donkersloot

1. **Membership Updates (Gary and Susan)**
   - No new membership updates. However, GLEON has asked to join the Council which is leading to discussions of which organizations and groups should also be asked to join the Council.

2. **2016 Conference (Alice and Jeff)**
   - Monty is working to cut sessions down and finalize the program
   - Jeff is working to get final poster numbers
   - Jeff and NALMS folks are working on the registration website and hope to have it launched by next Friday
   - Other aspects of Conference Planning, such as the Fluid 5K, plenary, and field trips, are moving forward as planned

3. **Dates for Future Meetings (Candice)**
   - NWQMC will have two web meetings before the 2016 Monitoring Conference
   - Tentative dates for the web meetings are the week of February 22, 2016 and April 11, 2016

4. **WIS (Mary)**
   - The recent WIS meeting included a Portal Strategy discussion which went well
   - The group is still working on several fact sheets

5. **Sensors (Dan)**
   - The group is working on a deployment guide and hopes to get it out by the end of the month
   - The long-term planning network white paper has been submitted to AWRA with revisions

6. **NEMI (Dan)**
   - Additional biological protocols have been added to NEMI

7. **Volunteer Monitoring (Danielle)**
   - Danielle is working with Dan, Kris S, and Cheryl to update the VM directory and map
   - Julie is currently finishing addressing comments on the Charter

8. **Collaboration and Outreach (Candice)**
   - Our next webinar will be on Jan 19th; Ted Stets will be presenting
   - Candice is working with Kim on a layout for the postcard and calling card

9. **NNRW (Mike)**
   - The website is moving to the cloud
   - Mike met with Alan Ellsworth about incorporating NPS watersheds into the network; right now the focus is on core sites but the plan is to fill in gaps for optimal coverage
   - Mike will be working more with Mark Nillis in the future

Thanks,
Candice Hopkins