

National Water Monitoring News

Guidelines for Authors and Contributors

1. Thank you for agreeing to write an article or announcement for the National Water Quality Monitoring Council's National Water Monitoring News. This electronic newsletter highlights recent activities of the national Council as well as those of state, regional, and tribal councils, watershed partnerships, and volunteer monitoring groups.
2. All articles and announcements should be as brief as possible (one short paragraph for announcements, 2-3 short paragraphs for articles). On rare occasion, longer articles may be submitted with prior approval of the editors; however, in the vast majority of cases, any articles longer than 2-3 paragraphs will be edited down to that length by the editors. This is necessary to retain the on-line readability of the newsletter. Please view past editions of the newsletter at <http://acwi.gov/monitoring/newsletter/index.html> before writing your article or announcement.
3. The primary audience of this newsletter is federal, state, regional and tribal water quality agencies and councils and watershed/volunteer monitoring groups. Articles should highlight recent successes, projects, publications or findings of interest to this community, should be clearly and concisely written, and should be as free of bureaucratic jargon as possible.
4. Please include a high resolution photo or other graphic (e.g. logo, table, chart, map) if possible. Photos and graphics should include captions and credits. If people are included in photos, all the better. Faces are better than the backs of heads.
5. At the end of your article or announcement, please include links to additional information, as well as author contact information. In most cases the authors are listed at the bottom of the article in a form like "For more information on this project contact Homer Simpson (d'oh![@gmail.com](mailto:d'oh!@gmail.com))".
6. Please refer to equipment in a generic sense (say "nitrate sensor" rather than "Acme Zippy NO3 sensor"). The newsletter will not publish any advertisements for specific products or services.
7. Please submit your article or announcement to Candice Hopkins at chopkins@usgs.gov. You will receive a pre-publication copy of your article for final review, along with a short turnaround deadline for providing any final comments.
8. If you have any questions, please contact Candice Hopkins, chopkins@usgs.gov, (208) 387-1331.