

Subcommittee on Ground Water
Tuesday, January 17, 2017
Draft Minutes
USGS Headquarters, Reston VA

Attachment 1 – Draft Agenda for Monday January 17, 2016

Attachment 2 – Draft SOGW Minutes –December 19, 2016

Attachment 3 – Draft TOR Document with Revisions

Time	Topic	Discussion Leader
Noon	<p>Welcome and Attendance</p> <ul style="list-style-type: none"> • Bill Cunningham, federal co-chair, USGS representative* • Bob Schreiber, non-federal co-chair, ASCE representative* • Lauren Schapker, executive secretary, NGWA • Brandon Kernen, ASDWA representative, Darrel Osterhoudt, alternate* • Cary Betz, State Representative* • Chris Carlson, Forest Service* • Dave Langseth, NGWA representative* • Jill Dean, EPA representative* • Mary Musick, GWPC representative* • Dave Wunsch, AASG representative* • Jeffrey Davis, LBG Guyton • Janice Hiller, In-Situ • Pat Lambert, federal liaison to WSWC • Jessica Lucido, USGS • Treasure Bailey, EPA Region 8 • Tim Parker, Parker Groundwater • Tom Patton, Montana Bureau of Mines & Geology • Daryll Pope, USGS • Ken Belitz, USGS • Mike Wireman, Granite Ridge Groundwater • Dave Larson, Retired • Joe Fillingham, WellIntel • Marian Singer, WellIntel • Kathleen Fultz, Water Quality Association • Chuck Job, NGWA • Rick Copeland, FL DEP • Doug Yeskis, USGS John Yellich Adrienne Bartlewitz Joe Williams EPA Lily Lee WY DEQ <p style="text-align: center;">*Bolded names reflect attendees on the call</p>	Bob or Bill
12:05	<p>Call Purpose</p> <ol style="list-style-type: none"> 1. Status Report: Cooperative Agreements 	Bob or Bill

* Voting organization representative/alternate per Terms of Reference

	<ol style="list-style-type: none"> 2. Status Report: NGWMN Portal 3. Update: Workgroup on Expansion of Terms of Reference 4. Update: ACWI Annual Meeting 5. NWQMC Newsletter Article 6. Outreach Report 	
Business Portion		
12:07 P	<p>Approval of agenda – additions/deletions (Attachment #1)</p> <p>Mary suggested the group should take time to follow up from the Face to Face meeting and the task groups that need to be formed/acted on.</p> <p>Given scheduling with the ACWI Annual Meeting, Lauren will add this to the agenda for the March meeting</p> <p>Expected Outcome: Approve agenda</p>	Bob or Bill
12:09 P	<p>Approval of previous minutes (Attachment #2)</p> <p>Minutes were approved.</p> <p>Expected Outcome: Approve minutes</p>	Bob or Bill
SOGW Work Items		
12:12 P	<p>Status Report: Cooperative Agreements Status of ongoing work 2017 Program Announcement</p> <p>Status of Ongoing Work: The last of 2015 non-competitive projects ended in December. New connections to the portal from DE, MS, and OK are close to completion. Final reports from UT, MT, TX, SC, DE, and KS have been received, and USGS is waiting for final reports from IL and OR, whose projects ended in October.</p> <p>Reports from NC, OK, and MS for projects that ended on December 31 are due in March.</p> <p>During the face to face meeting, there was discussion about data provider pages. As an update, the pages will be on the NGWMN webpage, and the content is under development. A user would be able to go from portal to data provider page, which would be populated with information from cooperative agreement reports and with information from data providers. Daryll is beginning to work on draft content for the pages with Jessica. Mock-ups will be circulated by Jessica for those who are interested: Marian Singer, Doug Yeskis, and Joe Williams.</p> <p>Presentations from the face to face were place on the SOGW webpage and preparing the draft minutes from the meeting is underway.</p> <p>2017 Program Announcement: The announcement closes 1/27. Bill encourages anyone to submit proposals who may be considering it. They have received lots of phone calls and questions from groups like: MN DNR, IA DNR, OH, VT, and WY.</p> <p>Program board scheduled to meet to consider proposals in Denver from March 6-9 at the USGS National Water Quality Lab. Kirk Sinclair will be sitting in for Karl Wozniak.</p>	Bill

	<p>Treasure asked about whether tribes can participate. Bill clarified that tribes can participate in the network, but are not eligible for cooperative agreements due to the way the appropriations language was drafted. Bill noted they have received comments from tribes who would like to see the language changed.</p> <p>Bill will provide list of contacts to Treasure and will re-send the link to the request for proposals.</p> <p>Bob suggested NGWA's Government Affairs Committee may want to take it up the issue of tribe eligibility, and Lauren confirmed its on their list.</p> <p>Expected Outcome: Status Report</p>	
12:17 P	<p>Status Report: NGWMN Portal Status on ongoing development Upcoming work</p> <p>Data providers: Since the last call, OR WRD continuous water level service has been hooked up.</p> <p>In the pipeline: Jessica reported she's working on getting DE web services and MS web services hooked up. She completed service mapping for AK DNR, and University of NE at Lincoln. They will be up next after DE and MS web services are online. OK is still finalizing its web services.</p> <p>In addition, she completed design work for content management on data provider pages. In February they'll begin coding the pages. Development of water level stats pages is also complete, but they are holding off on production until bumps are worked out with underlying stats. Her team is also working on modifying the map display.</p> <p>Expected Outcome: Status Report</p>	Jessica
12:25 P	<p>Update: Workgroup on Expansion of SOGW Terms of Reference Latest draft is attached or will be sent during meeting</p> <p>Dave provided an overview of the draft revisions to the TOR circulated to the group. There are still a few outstanding items he is working on regarding membership parameters.</p> <p>He would like to get the draft approved by the end of the month. Bill asked whether folks have any issues about the draft. No comments were offered.</p> <p>Dave discussed some of the outstanding questions about the membership requirements and what "NGO" means as a member. Does it also include academia and private industry? Bill wants to be sure they're covered.</p> <p>Dave also outlined confusion over what constitutes a member of the</p>	David

	<p>SOGW. Bill proposed that ACWI defines an organization as a member, with a person representing that organization.</p> <p>The role of Executive Secretary and his/her organization was also discussed, namely whether or not that organization would still have a vote if the person is serving as Executive Secretary. David outlined the prohibition to vote could potentially detract from a person wanted to serve as Executive Secretary.</p> <p>Dave suggested eliminating the prohibition on the right to vote for the Executive Secretary and establishing what a quorum is. Bob suggests a quorum be 50% of voting members, and if not present, then must do it electronically.</p> <p>Dave will iron out those changes and will have Lauren circulate to get comments and electronic approval.</p> <p>Mary noted that Dave may want to consider a provision to require posting the date/time of meetings online in advance to make it an open meeting. Bill noted we're not held as high a standard as ACWI on disclosure.</p> <p>Expected Outcome: Approval by SOGW</p>	
12:40 P	<p>Update: ACWI Annual Meeting</p> <ul style="list-style-type: none"> • Assign presentation roles and responsibilities • Discuss items to include in presentation • Set schedule for drafting and finalizing presentation • ID interactions with other ACWI groups and meeting participants <p>The TOR needs to be circulated to the full ACWI to evaluate and hopefully approve at the annual meeting. Dave W. plans to attend in person though may have a conflict. Bill agreed to investigate conference call capabilities, and he will follow-up with Wendy about that. Bill and Daryll will also be there. Either Lauren or Chuck will attend for part of the meeting.</p> <p>Mary suggested the presentation by the SOGW should highlight the progress made by USGS and the different types of providers and success stories we can point to. Bob seconded the importance of that point and suggested a data provider call in as a testimonial. Dave said comments from data providers at the face to face meeting could be drawn from too.</p> <p>Bob suggested that SOGW members, who have been involved in other ACWI groups, try to relate how groundwater works with other groups within ACWI.</p> <p>Dave volunteered to put together an outline of the changes made to the Terms of Reference.</p> <p>Bill will work to put together a schedule for the presentation.</p>	Bob or Bill

Attachment 1

	Expected Outcome: Information Exchange, Assignments, & Schedule	
12:50 P	<p>NWQMC Newsletter Article Needed</p> <p>Bill will contact Gary Rowe regarding a deadline for providing an article in the NWQMC newsletter and will work to get this covered by someone.</p> <p>Jessica volunteered to provide a portion on the portal.</p> <p>Expected Outcome: Volunteer solicited</p>	Bob or Bill
	Outreach Report	
	<p>Upcoming Outreach:</p> <ul style="list-style-type: none"> • NGWA/SAGEEP conference (March 20-21, 2017 in Denver) • GWPC/UIC conference (Feb 21-23, 2017 in Austin, TX) • NGWA GW Week – GW Summit incorporated (Dec 4-8 in Nashville, TN) • Other events? 	Lauren, Mary, and Bill
	Adjourn	
1:00 P	Next Meeting— Tuesday , February 21, 2017 (due to federal holiday)	Bob or Bill

	Parking Lot	
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**Parking Lot items are being (or will be) incorporated into an updated Terms of Reference and/or the resulting activities following such an update.